Borrowing Privileges for ECE Instructors & LMS

- Same as Faculty—Books may be borrowed for 180 days with up to 5 renewals (unless books are requested by another patron, see note below about recalls)

- 14 day loan for media (DVD’s) – no renewals

- Limit of 300 books to be checked out

- Books may be borrowed from and returned to all UConn Regional campus libraries (Avery Point, Stamford, Waterbury, and Hartford)

- Any library notification (Availability notice, Courtesy notice, Recall notice, Overdue notice) will be sent to the @uconn.edu email address

- The recall service is common among academic libraries and assists in helping the library provide equal access to materials for which only a single copy is held. Borrowers will receive a recall notice via UConn email (Recall or Due Date Change Notice – Important!) when an item is recalled. Recalled items must be returned by the new due date specified in the recall notice. Recall overdue fee is $5.00 per day; $50.00 threshold

- Instructors/LMS/Students are responsible for any fines/fees accrued due to late returns, loss/damage of material

- Borrower cards are non-transferable. We discourage borrowing books on behalf of your students or colleagues as the borrower is responsible for all transactions on their library card

- **NO RETURNING OF MATERIALS TO PUBLIC LIBRARIES** (Returns only to UConn Storrs or the branches – Avery Point, Stamford, Waterbury, or Hartford)

- Please contact me with any questions about borrowing physical items or having library cards created for your students
  
  kimberly.wilk@uconn.edu

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