CREATING A GOOGLE SCHOLAR PROFILE
Why create a Google Scholar Profile?

• To collect your work in one place for researchers to find. Different versions of your name in citations will link to one profile.

• Track citations of your work automatically

• Appear as the first result in searches for your name

• Allow users to Follow you and receive notifications of your new publications (and citations). *
Google Account ➔ Google Scholar Profile

**Step 1.** Sign in to your Google account, or create one if you don't yet have one.

**NOTE:** Google suggests you *use a personal Google account*, not an account using your UConn email address, so that you can keep your profile for as long as you wish. The personal email will not display on the profile.

**Step 2.** Click on *My Profile* in the top left corner. (My Profile is also available from the menu icon in the upper left.)
Profile

Step 3. Complete the **sign up form**:

- Confirm the spelling of your name or modify it
- Enter your Academic affiliation
- Enter your Areas of interest, and optional homepage.
- Enter your university email address (required)

Click **NEXT**
Articles

Step 4. Check off the box next to your name to the group or groups of articles you authored.

Option: Click on the Articles number to the right of your name and review each article to select the articles.

If you don't see your articles in these groups, try searching for other possible forms of your name.

Step 5. Click the blue arrow icon in the top right to proceed.
Settings Part 1: Article updates

**Step 6.** Under article updates, select “Apply updates automatically” or “Email me updates for review” so Google Scholar will know how to process article updates.

Do not use the automatic updates if your name is common.
Settings Part 2: Profile visibility

Step 7. Check off “Make my profile public”

Step 8. Click on Done

Step 9. Check your university email inbox and click on the verification link. If you do not see the email, check your spam folders.

You are now eligible to appear in Google Scholar when someone searches for your name.
Google Scholar: Public/Hidden

If you wish to change your profile from public to hidden:

1. Login to your Google Scholar Account
2. Go to My Profile
3. Click the pencil icon next to your name to open the edit profile window
4. Uncheck the box for “Make my profile public”
5. Save

To revert back to public, click on “Make Public” the box on your My Profile page.
Google Profile Updates

**New Articles:** From your profile page, click on the **plus sign icon** to add additional items.


**Co-Authors:** To add co-authors to your profile page, find Co-authors and click on Edit. Search for your co-author’s profile pages.
Google Scholar Tip

- From the Google Scholar Profile pages, click on the Follow icon and check off the boxes to receive alerts for new articles or new citations by a scholar.

- Don’t forget to follow yourself for updates.
Delete Profile

If you created a Google Scholar profile and wish to delete it:

1. Login to your Google Scholar account
2. Click on the **menu icon** in the top left and select **Settings**
3. Click on **Account**
4. Click on **Delete Scholar Account**
5. **Save**
6. In the next window, check off the boxes and click on **Delete Account** to confirm.
Sources

• Impact Story Blog: Impact Challenge Day 3: Create a Google Scholar Profile
  http://blog.impactstory.org/impact-challenge-day-3-google-scholar/

• *Duquesne University Library 5 day impact challenge
  http://guides.library.duq.edu/impactchallenge/profiles

• Google Scholar Citations
  https://scholar.google.com/intl/en/scholar/citations.html#overview

• Report Scholar problems
  https://support.google.com/scholar/contact/general
Have Questions?

Ask A Librarian

https://lib.uconn.edu/about/get-help/ask/

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